

Communications and Programs Internship

INTERN: [Watchlist on Children and Armed Conflict](#) is seeking an intern to work between 15 and 20 hours per week starting mid-August through late December 2017, with the possibility of extension. This internship is based in New York City.

ORGANIZATION: Watchlist on Children and Armed Conflict (Watchlist) is an NGO network that monitors and reports on violations against the security and rights of children and adolescents in specific situations of armed conflict. Watchlist uses this information to urge action by the United Nations (UN) Security Council, other UN agencies and appropriate governments. Watchlist also provides support to local NGO partners in areas of conflict to build sustainable, grassroots monitoring, reporting and advocacy networks related to violations against children in armed conflicts. Watchlist is a fiscally-sponsored project of the Tides Center, a 501(c)(3) organization.

In the Communications and Programs capacity, the intern will work on Watchlist's ongoing communications related initiatives, as well as provide additional support for Watchlist's three programmatic areas: Advocacy, Research, and Partnerships.

RESPONSIBILITIES:

- Assist with the implementation of Watchlist's overall communications strategy with respect to educating public audiences on children and armed conflict issues; this involves using all of Watchlist's media tools (website, social media, smartphone application, listserves, and newsletter), and evaluate its success using analytics;
- Assist the Research Officer in maintaining an active presence on Twitter, focusing on sharing news and information about the impact on children of attacks on health care, especially concerning Afghanistan, Yemen, and South Sudan;
- Conduct media monitoring on specific country situations;
- Assist with compiling and organizing data for updates to its Smartphone Application on Children and Armed Conflict
- Provide support to Watchlist's three programmatic areas (Advocacy, Research, and Partnerships) as needed; this may include assistance with preparations towards field visits, researching media contacts, and supporting Watchlist's communications efforts around the 2017 Security Council Open Debate on Children and Armed Conflict;
- Assist with other communications-related special projects and administrative tasks as necessary.

REQUIREMENTS:

- Graduate student in communications, international affairs, politics, journalism or related field; exceptional undergraduate students will be considered
- Strong research, writing and web skills
- Strong interest in issues related to children and armed conflict, media and communications, research, human rights advocacy, and the United Nations system
- Demonstrated ability to work on team projects and independently
- Proficiency in MS Word, Excel and PowerPoint, and familiarity with common social media platforms (Facebook and Twitter)
- Knowledge of WordPress and Mail Chimp a plus
- Foreign languages (French, Spanish, and Arabic) a plus

Internships are unpaid, but available for school credit. Applications will be reviewed on a rolling basis until position is filled. Please email your résumé and cover letter to:

Bonnie Berry, Senior Program Manager
bonnieb@watchlist.org